



The Royal College of Pathologists

Pathology: the science behind the cure

## **International Education Leads for the International Trainee Support Schemes (ITSS) Histopathology and Medical Microbiology Roles Description**

**Appointed by:** Council  
**Accountable to:** Clinical Director for International Activities  
**Term of office:** 3 years from the AGM in November of the year of appointment  
Can be extended by two years on approval of Trustee Board/Council

### **Introduction**

This College has a key role in the professional aspects of pathology services in the development and delivery of healthcare. 21% of members are currently based outside the UK. The College has a commitment to strengthening its engagement with its international members, as well as developing the College's international profile, activities, and collaborations in accordance with the International Strategy.

The College's International Department is responsible for developing, coordinating, and managing the international activities of the College, including providing advice and support for international medical graduates (IMGs) wishing to undertake a career in pathology either in the UK or overseas, as well as taking part in funded international projects.

The International Trainee Support Scheme (ITSS) is an online based scheme that offers support for IMGs, who are planning to sit the College's Fellowship examinations. Therefore, overseas trainees who wish to take FRCPath exam are provided with an overview and introduction to the College's Histopathology or Medical Microbiology Curriculum and how specialty training in these speciality areas is structured and delivered in the UK.

The primary purpose of the two roles is to work closely with the International Education Officer to contribute to the development of the model for recruiting and supporting overseas doctors by assessing post-graduate qualifications. Offering guidance and support to other assessors/mentors as required and monitoring and evaluating the scheme's performance, producing progress reports and performance data for consideration by the International Committee.

The development of a prominent and sustainable International Trainee Support Schemes in Histopathology and Medical Microbiology supports the College's International Strategy and broader objectives of raising standards internationally and fostering international dialogue, exchange, and collaboration.



## General Duties

### Leadership, representation & advocacy

Supporting the International Department with aspects of its work relating to trainee education in conjunction with ITSS in the respective specialities (histopathology) or (medical microbiology).

- Developing and maintaining effective communications with the College's members, including ascertaining the views and concerns of members on relevant issues and adequately representing these views on the International Committee.
- Identifying emerging issues and advising the International Committee on the implications of any policies, curricula changes, practice developments, research, strategies, or discussions on the direction of the College's international activities related to trainee education or its IMGs.
- Promoting the College, its services, qualifications, examinations, and standards.
- Contribute to developing and maintaining means of sharing information and advice across international trainee community that supports an effective and responsive engagement with trainees and members across all global regions. relating to college activities.
- Contribute to meetings or discussion groups on behalf of the college, either formal or informal, to facilitate communication across specialties and/or within specialties e.g. local or national events as appropriate.
- Represent the College to key stakeholders within, international, regional, or local NHS structures and other healthcare providers to promote college activities relating to international training schemes.
- Communicate with College Officers, Fellows and Trainees as appropriate.
- Helping to ensure any trainee participating in a College scheme receives the appropriate advice and support.
- Remain up to-date with UK curricula and FRCPPath examinations.

### Partnership development & stakeholder engagement

- Work with the Director for International Activities, International Advisors and Country Advisors to identify and engage with key overseas pathology organisations (professional associations, training institutions and specialty registration or medical boards) to promote the MTI and sponsorship schemes and identify suitable candidates.
- Work with organisations with which the College holds a memorandum of understanding (MoU) to promote the MTI scheme and identify suitable candidates.

### Accountabilities and reporting

- Be accountable to the Director of International Activities.
- Report to the International Committee; and
- Work closely with and be supported by the International Department

### Forward

### Plan/Strategic

### Objectives

Submitting progress reports to the May and November meetings of the International Committee, which will be included in the Committee's Annual Report to Council.



## Person specification

Requirements	Essential	Desirable
<ul style="list-style-type: none"> <li>• Fellow of the College</li> <li>• In active practice at the time of appointment</li> <li>• Demonstrate experience of/interest in supporting overseas doctors wishing to sit the FRCPath Part 1 and 2 examinations in histopathology and medical microbiology</li> <li>• Good understanding of challenges facing pathology</li> <li>• Knowledge and experience of postgraduate pathology training in the UK</li> <li>• Appropriate professional registration with a professional or licensing body in the country of practice</li> <li>• Participating in a CPD/CME scheme</li> <li>• Not currently subject to any investigations or sanctions related to performance, behaviour, or probity</li> <li>• Trained and up to date in all issues relating to equality and diversity</li> <li>• Experience of chairing committee/board/working group meetings</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li>✓</li> </ul>
<b>Skills and Abilities</b>		
<ul style="list-style-type: none"> <li>• Ability to communicate effectively and develop effective working relationships on an individual basis with College colleagues and staff</li> <li>• Ability to make decisions and give guidance</li> <li>• Ability to present effectively to an audience, using a variety of methods, and to respond to questions and queries</li> <li>• Ability to take responsibility and show evidence of leadership</li> <li>• Ability to work confidently across different IT packages and web-based platforms</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> <li></li> </ul>
<b>Qualities</b>		
<ul style="list-style-type: none"> <li>• Excellent interpersonal and communications skills</li> <li>• Well-organised and responsive</li> <li>• Flexible, supportive, and proactive attitude</li> <li>• Awareness of personal limitations</li> <li>• Proven experience of working constructively as part of a team</li> <li>• Demonstrate adherence to the College's values and behaviours</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> </ul>

