



Pathology Portal – Trainee Editorial Board Member

Role Description

Responsible to: Pathology Portal Project Lead

Accountable to: Vice President for Learning

Member of: Trainee Editorial Board

Commitment: Monthly meetings in the first instance

Type of role: Unremunerated, Pro bono

Term of office: Three years from the date of appointment. Following their appointment, should post holders come to the end of their training programme, they may continue on in their post for a period of up to a year.

Introduction

The Royal College of Pathologists is a professional membership organisation dedicated to the advancement of the science and practice of pathology. There are currently approximately 11,000 members, all of whom are pathologists based in hospitals, universities, and laboratories in the UK and overseas. The College's main tasks are to set and maintain training standards for doctors and scientists, to advise on the appointment of consultants, to ensure the membership is kept up to date with current practice through the continuing professional development scheme, and to promote the latest developments in pathology by holding scientific meetings.

The College's mission is to promote excellence in the practice of pathology and to be responsible for maintaining standards through training, assessments, examinations, and professional development.

College structure

The Learning Directorate is overseen by the Vice President for Learning and the Director of Learning who is a member of the College's Senior Management Team. The Assessment Department sits within the Learning Directorate and is managed by the Assessment Manager who, together with the Project Officer will ensure administrative support for the Pathology Portal project.

The Pathology Portal

The Royal College of Pathologists, together with Health Education England (HEE), are developing an innovative adaptive learning platform to support trainees and practising pathologists in digital learning – Pathology Portal (previous known as Digital Now). This is an exciting opportunity to be integral to learning at the cutting edge of digital pathology education. Using technology to enhance learning, the platform aims to incorporate the ability to host and view whole slide imaging (WSI) over the world wide web (Virtual Microscopy) to enable pathology tissue samples to be annotated and



viewed as part of learning sets, mapped to the relevant curricula of the Royal College of Pathologists, and, hosted and maintained within the system.

The process of sourcing, reviewing and uploading learning materials to the platform is governed by an Editorial Board, made up of a wide range of professionals from different specialty areas. The Editorial Board meets on a monthly basis and is divided into several subspecialty groups, each of which is coordinated by a respective Lead Editor.

This board will be mirrored by a Trainee Editorial Board, made up entirely of trainees with experience in relevant specialist areas, who will be tasked with supporting the production and submission of specialist content, as well as collecting feedback on the Portal and its overall user experience. Each trainee will report directly to the Lead Editor of their respective subspecialty group, who will in turn report into the main Editorial Board.

Job Summary

The College is seeking several Trainee editorial board members, across a range of specialty areas, to help participate in the development of the Portal. Board members will support the provision of content, and quality oversight of material submitted, ensuring that it is in line with College specialty curricula, interact with colleagues to help optimise the user experience, and more broadly drive the Portal forward. Trainee editors will report to the Lead Editor from their respective subspecialty area and will take direction from the main Editorial Board.

The College is seeking Trainee Editorial Board members, with experience from a wide range of specialties. These include:

- Cellular pathology
- Clinical biochemistry
- Microbiology
- Haematology
- Transfusion medicine
- Neuropathology
- Paediatric and perinatal pathology
- Oral and maxillofacial pathology
- Reproductive science
- Forensic pathology
- Toxicology
- Histocompatibility and immunogenetics
- Virology
- Immunology
- Genetics
- Molecular pathology
- Veterinary pathology

A person specification and an organogram for the Pathology Portal project is provided below.

Key Responsibilities

The responsibilities are:





- Helping to source and curate fresh, relevant, and informative content within their area of expertise.
- Working with their respective Lead Editor to review, edit and adapt submitted content, ensuring it is in line with the Pathology Portal's requirements and standards as well as the College's specialty curricula.
- Keeping abreast with the development of the Pathology Portal and the progress of the main Editorial Board.
- Working with colleagues to collect and collate feedback about the Portal and its user experience and to work with their Lead Editor on the Editorial Board to make improvements.
- Reporting to their respective specialty lead on the Editorial Board to highlight areas for work in response to, or in anticipation of, relevant developments or changes in professional guidance.
- Undertaking any additional editorial work as required by the subspecialty Lead Editor.
- Promoting the College's standards and services with regards to postgraduate pathology training.

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Person specification

Requirements	Essential	Desirable
Qualifications, experience, and knowledge		
• At least 2 years of training	✓	
• Working towards DipRCPATH, FRCPATH or equivalent qualification		✓
• In active practice		✓
• Experience adhering to editorial and technical style guides		✓
• Knowledge of the digital pathology environment	✓	
• Trained and up to date in all issues relating to equality and diversity	✓	
Skills and abilities		
• Excellent written and verbal communication skills and the ability to communicate effectively with a wide range of people	✓	
• Excellent proofreading skills	✓	
• Fully IT literate including intermediate/advanced knowledge of Excel	✓	
• Familiarity with video, PowerPoint, digital pathology scanning and slide files		✓
Qualities		
• Flexible and proactive attitude	✓	





Requirements	Essential	Desirable
• Ability to work as part of a cross-functional team	✓	
• Ability to meet deadlines	✓	
• Accuracy and attention to detail	✓	
• Ability to exert indirect authority and deliver results	✓	
• Ability to use own initiative and solve problems	✓	



